PINELLAS COUNTY SCHOOLS

REQUISITION FOR WAREHOUSING MATERIALS OR SERVICES

_____ Delivery Location Order No. _____
(For Warehousing Use)

_____ Principal's Signature Order picked by _____ Date _____
(For Warehousing Use)

Date: _____

STOCK NO. (IDENT.)	ITEM IDENTIFICATION OR SERVICE REQUIRED	QUANTITY ORDERED	SHIPPED	UNIT	UNIT PRICE	TOTAL AMOUNT
					TOTAL	

AUTHORIZED BY _____

_____ RECEIVED BY–SIGNED: _____ PRINT:

_____ DRIVER–SIGNED: _____ PRINT: _____ DATE: _____ TIME:

FUND	GENERAL LEDGER	FUNCTION	OBJECT	COST CENTER	PROJECT	SUB PROJECT	PROGRAM

White – Warehouse Yellow – Delivery Pink – School

PCS Form 3-1154 (Rev. 10/24)
Review Date 10/25

Category Y
CC # 5800 Warehouse ID# 98161